

Global Scholars Academy (GSA) Board Minutes
Tuesday, May 17, 2022
Held in the GSA MakerSpace (Media Center) and via Zoom at 6 p.m.
Meeting was called to order by Rev. Kenneth Hammond at 6:04 p.m.

Open and Welcome

Roll Call of Members: Ms. Amy Noble

Board Members Present via in person/Zoom: Rev. Kenneth Hammond, Mr. William Smith, Dr. Tawannah Allen, Judge Dorothy Mitchell, Dr. Sandra White, Mrs. Shelton Gore, Mr. Kirk McCoy

Board Members Absent: Ms. Tammie Hall, Dr. Zakiya Whatley

Non-Board Members Present via in person/Zoom: Dr. Trixie Brooks, Ms. Brittany Curry, Dr. Khari Grant, Ms. Amy Noble, Mrs. Bettie Lyons, Ms. Marlisha Blakeney

Agenda Approval

Judge Mitchell shared an amendment to the agenda with an item added under Old Business - an election for a new term for Mrs. Shelton Gore. The amended agenda for today's meeting was unanimously approved following a motion by Judge Mitchell and a second by Mr. Smith.

Public Input

Dr. Grant shared his thankfulness for serving at GSA and seeing the work that is unfolding. He thanked the Board of Directors and the GSA family for the work we have invested in as we continue to strive for greatness.

Review Minutes

The Board minutes from Tuesday, April 19, 2022 were unanimously approved following a motion by Judge Mitchell and a second by Mr. Smith.

Standard Reports:

Academic Reports

Amy Noble – Executive Admin. Assistant Enrollment

Current enrollment stands at 192. EC is serving 27 scholars and EL is serving 52 scholars. Enrollment for next year is progressing with 39 new scholars already enrolled.

Dr. Khari Grant – Assistant Head of School Read to Achieve Summer Program

Dr. Grant shared an update on the second summer camp - Read to Achieve - targeted for K-2 and targeting certain scholars in 3rd grade needing extra assistance. The camp will be held June 13-30, 8 a.m.-12 p.m. Monday-Thursday. On June 30, there will be a modified assessment for reading. There will be personal invites and then opening the camp up for all K-3 families to participate.

Ms. Brittany Curry – Dir. of Development, Marketing, & Communications Grants/Fundraising

Ms. Curry gave an update on the 2021-2022 fundraising tracker. No major updates to report. Tabitha, 21st Century, and Johnson & Johnson will head into the final year of funding in 2022-2023. GSA will need to apply for another cohort for the 21st Century grant that will likely come up in the Spring. GSA was invited to apply for a programmatic grant for Kenan Charitable Trust. It was successfully submitted yesterday and we requested \$100,000. 21st Century program audit - the three small findings have been corrected and submitted and our program is currently in good programmatic standing. Consolidated Audit - pre-visit documentation was submitted on April 21 and the in-person monitoring visit was April 28. There was one small finding and it will be submitted by the end of next week. Upcoming Submissions - Consolidated, yearly; EC, yearly; Kenan RFP, Programmatic due May 15. PRC 203 was used to pay out bonuses. It did come in at \$34,925. NC State Civic Engagement Initiative - 3 consultants came, completed the project and presented at NC State. They did a written exercise providing lesson plans and curriculum ideas around the MakerSpace.

William Smith – GSA Board of Directors Treasurer Financial Reports

Mr. Smith presented the March financial report. The Finance Committee met last week. Mr. Smith shared a recap of the detailed summary received from Charter Success Partners (CSP). We normally present a budget in May, this year the Finance Committee will meet again on May 24 and then present a budget to the full Board in June. The Finance Committee looked at the detailed report of the April financials and the condensed version is presented in the meeting tonight.

April 2022 Financial Report

Our budgeted revenue is \$4,585,225. For the period, \$337,995.18 in revenue was received. Year-to-date current revenue is \$3,664,522.98 and we have a remaining budget of \$920,702.02. The projected end-of-fiscal year is \$4,997,004.56 in revenue. However, we know the number will differ in the fundraising category.

Our budget for expenses for the year was \$4,523,311. For the period, we spent \$233,231.68. Year-to-date is \$3,336,148.69 and we have a remaining budget of \$1,187,162.31. The projected end-of-fiscal year is \$4,783,081.38. There will be some surplus estimate adjustments as we finalize things in June. The Operating account has maintained a healthy balance. We have not had to spend any money from the Reserve account.

Operating account - Wells Fargo Statement balance: \$513,029.37, Outstanding checks - \$29,724.83, Adjusted balance - \$483,304.54.

Tabitha account: Statement balance - \$120,072.56. We need to transfer \$60,000 out before the fiscal year end.

Kenan account: Statement balance - \$18,511.63. We need to transfer the balance out before the fiscal year end.

Self-Help savings account: Statement balance - \$198,216.67 (our reserve account)

Donations for the month of April - \$520.

Expenses trending slightly under budget.

New in Finance - Financial Audit will be Tuesday, May 24.

Mr. Smith moved to accept the April 2022 financial reports as presented. Second by Judge Mitchell. Motion carries unanimously.

Old Business:

Judge Mitchell made a motion to elect Mrs. Shelton Gore to another three-year term. Second by Dr. White. Motion carried unanimously.

Dr. Trixie Brooks – Head of School Face Covering Policy

The State requires a face covering Board policy that will be in the Board minutes every month - current

policy is that everyone wears a mask - scholars, staff, visitors.

Judge Mitchell made a motion to accept the face covering policy as it currently stands for May/June (until the next Board meeting) requiring every person in the building to wear a face covering, second by Mr. Smith. Motion unanimously approved.

New Business:

Dr. Trixie Brooks – Head of School

Planning for the 2022-2023 School Year

Dr. Brooks shared about closing out the 2021-2022 school year and looking forward to the new school year. We are conducting interviews to get the best people to join GSA and we are tiering the interview process. A team is speaking with the interviewees and then giving recommendations to Dr. Brooks and then making the final recommendation to the Board.

Strengthening the communications protocols - internally and externally.

We are also looking forward to our instruction. We are going to be looking at the Science of Reading - called LETRS. We are looking at science resources and professional development to make sure we provide professional development in house and promote professional development teachers may need outside GSA.

We are also looking at scholar and staff attendance and looking at some baseline data.

Scholar discipline procedures - we use PBIS - making sure we input all required data into PowerSchool and parent and teacher notification.

Board goals - would be beneficial for staff for the Board to set measurable goals for the next school year. Would like to have the goals ready to talk to staff in August/September in order to give the Board enough time to develop them. Judge Mitchell liked the idea and thought it would be good for the Board and for the relationship between the staff and the Board. She recommended having a smaller committee to work on the goals and then bring them to the Board. Would like to have the feedback from Dr. Brooks and staff for what they would like to include.

Judge Mitchell also asked about the possibility of a Board Retreat. Rev. Hammond agreed.

Committee to come up with some preliminary goals - Judge Mitchell, Rev. Hammond, and Dr. White.

Judge Mitchell - regarding communications - a lot of parents have appreciated being included in discussions before decisions are made.

Dr. Trixie Brooks – Head of School

Month in Review

Dr. Brooks shared the Month In Review. She mentioned GSA's Teacher Appreciation Week and indicated it was the best she has ever experienced and hopes everyone felt appreciated. Spirit Week was a lot of fun for our scholars.

Forward Thinking

Dr. Brooks shared the upcoming events.

In addition, on Friday, we will dismiss scholars at noon to focus on an urgent repair.

Adjournment for Closed Session:

A motion was made by Mr. Smith to go into Closed Session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes under the North Carolina General Statute 143-318.11(a)(1) and to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee under the North Carolina General Statute 143-318.11(a)(6) at 6:42 p.m. with a second by Judge Mitchell.

Open Session:

A motion was made to go back into Open Session by Judge Mitchell at 7:22 p.m. with a second by Mr. Smith.

Adjournment

Mr. Smith made a motion for the Board meeting to adjourn with a second by Rev. Hammond. The meeting adjourned at 7:23 p.m.