

Global Scholars Academy (GSA) Board Minutes Tuesday, February 20, 2018
Held in GSA Media Center at 6 p.m.

Meeting was called to order by Dr. James Johnson at 6:05 p.m.

Open and Welcome

Roll Call of Members: Ms. Amy Noble

Board Members Present: Dr. James Johnson, Mr. William Smith, Ms. Virda Adams, Mrs. Dorothy Hairston Mitchell, Dr. Linda Bass, Mr. Kirk McCoy, Dr. Sandra White

Board Members Present via phone/Skype: Dr. Tawannah Allen, Dr. Zakiya Whatley, Ms. Tammie Hall, Mr. Brian Wilson

Board Members Absent: none

Non-Board Members Present: Mr. Jason Jowers, Ms. Brittany Curry, Ms. Jamie Nobles, Ms. Amy Noble

Approval of Agenda

The agenda for tonight's meeting was unanimously approved following a motion by Dr. White and a second by Mrs. Hairston Mitchell.

Public Input

None

Approval of Meeting Minutes

The Board minutes from Tuesday, January 16, 2018 were unanimously approved following a motion by Mrs. Hairston Mitchell and a second by Dr. Bass.

Standard Reports:

Brittany Curry – Managing Director Quick Hits

Scheduling question - required to meet 8 out of 12 months a year. Asking for feedback on March (during Intersession) and July (2nd day of school) meetings. March meeting will remain as March 20. Request to not meet in July and December.

Motion by Mrs. Hairston Mitchell and second by Mr. McCoy to adopt a policy of not meeting in July and December and maintaining our schedule otherwise of at least 8 meetings a year on the third Tuesday of every month. Motion unanimously approved.

A monthly school calendar of events is being sent to Board Members. Please attend events as your schedule allows. The lottery is March 24.

Accident Insurance – Mrs. Hairston Mitchell has reviewed the agreement and the policy will be in effect in the next week.

Thank you to Board Members for sending items for Stuff the Bus. Yearbook ad sales - let us know if you know of anyone interested.

Health Inspection – Findings being addressed with Union Baptist Church (UBC), janitorial staff, and faculty and staff. Pest control coming Monday to spray the outside of the building. UBC does not take care of pest control.

Currently enrollment is 198. Lottery application acceptance is open. Currently 150+ applications.

Jason Jowers – Head of School Academic Updates

WIDA testing began with English Learners scholars started last week. Benchmarks begin Q3 March and are standardized testing using Case 21 - these are cumulative. Each quarter the data is broken down to focus on during intervention. A discussion was had regarding the desire for additional data presented during the Academic Updates at the Board Meetings.

Changes in 3rd and 4th grade classrooms - Mrs. Narcisse transitioned to 4th grade. Mrs. Williams transitioned to an Interventionist. Mrs. Narcisse will be in 4th grade three days a week and 3rd grade two days a week. Ms. Otten will be the 3rd grade teacher on the other days. Mr. Jowers will step into 4th grade on the remaining two days.

GSA inducted 12 scholars into the school first National Junior Honor Society Induction Ceremony on February 1.

Jason Jowers – Head of School 21st Century Program Updates

All winter programming has begun except Coding. There has not been enough interest in Coding in middle grades as they have a lot of homework. Looking at the possibility of Coding with grades 3-5. Intersession letters going out first week in March.

Brittany Curry – Managing Director Tech Stewardship

Key metrics are being monitored. A Technology Stewardship report will be presented every month. A discussion was had regarding a computer etiquette policy and presenting this information during a parent empowerment meeting.

Jamie Nobles – GSA Accountant Financial Report: Topline Tracker

GSA is 58% of the way through the school year and has received 83% of revenue. Expenses - spent 56% of planned budget. Cash balance is \$810,525. Finance committee will be meeting soon to get a head start on the budget for next year and we present information at the April Board meeting.

Jamie Nobles – GSA Accountant Financial Report: Key updates

Revenue

Teacher Bonus received for Mr. Adelman and Ms. Hinden for being part of top 20% of teachers in NC for EVAAS growth. Was paid out in January.

PRC 050 - Title I money pending – waiting on funds to be allotted by the State of NC.

21st Century - have received two out of three allotments.

Behavior Support - we are reviewing all allowable expenses.

Union Baptist Church Key Notes

YTD received 45% of target based on being 58% through the year. No update on online giving from 3rd and 4th quarter.

As of this month, GSA has not received an invoice for the rent. We are unable to process payment without an invoice. Invoice has been requested multiple times. GSA sends an invoice for janitorial reimbursement each month and UBC is up to date on payment.

Motion to approve to accept the financial document by Mrs. Hairston Mitchell and a second by Mr. Smith. Motion unanimously approved.

Brittany Curry – Managing Director Financial Reports: Grant Updates

21st Century Grant – Grant has not dropped yet. Working on contingency planning.

Burroughs, GSK – Following up with Brian Wilson.

Steelcase – Submitted February 1. Response expected March 23.

Transportation Grant – Expect to hear back by end of month. If granted, funds available mid-March.

Retention Engagement Plans underway with Kenan Charitable Trust, Tabitha Foundation, and Goodnight.

Sigma Pi Phi – Submitted Dinner with Dads proposal in January for review.

Microsoft – follow up meeting with key contact in early February.

Exploring with UNC Non-profit Board Consultants regarding government funding opportunities.

Next Wednesday, Dr. Johnson is bringing a guest to GSA - interested in GSA entrepreneurial startup.

Old Business:

Brittany Curry – Managing Director Washington D.C. Trip

GSA would like to take the Eagle Ambassadors to Washington D.C. to the USA Science and Engineering Festival April 6-8, with travel April 5-8.

Cost not to exceed \$9000.

Request for approval to move forward with executing plan. Motion to approve by Dr. Allen with a second by Mr. McCoy. Motion unanimously approved.

New Business:

Brittany Curry – Managing Director Pay Cycle Change

GSA staff currently paid on last business day of month with the exception of June and December.

Requesting beginning June 2018, June and December would no longer be exceptions and payroll would run on the last business day of those months as well. Requesting to move everyone to a 12-month contract. Motion to approve by Mr. Smith to move June payment to June 30, December payment to third week in December, and to move to 12-month employment for all staff members by Mr. Smith and second by Dr. White. Motion unanimously approved.

Brittany Curry – Managing Director Inaugural GSA NJHS Induction Ceremony

Twelve students inducted as charter members at GSA's inaugural National Junior Honor Society Induction Ceremony.

Jason Jowers – Head of School Board Seat Recommendation

Requesting to add Dr. Donna Parker Tate to the GSA Board. She brings K-8 curriculum and instruction expertise. Mr. Smith recommended tabling the Board appointments for now until discussing the need. Dr. Johnson.

Adjournment for Closed Session:

A motion was made by Mr. Smith to go into closed session to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee under the North Carolina General Statute 143-318.11(a)(1) at 7:49 p.m. Second by Dr. Bass.

Open Session:

A motion was made to go back into Open Session by Mr. McCoy with a second by Mrs. Hairston Mitchell.

Adjournment

Mr. McCoy made motion for the Board meeting to adjourn with a second by Dr. Bass. The meeting adjourned at 8:32 p.m.